

PRIVACY NOTICE

Effective Date: [3/25/2022]

FHI 360, Inc. (“FHI 360”) is partnering with BigMarker to assist with registration activities. In this Privacy Notice, we explain how FHI 360 (“we,” “our” or “us”) collects, uses, stores, shares and protects your personal information. For information about how BigMarker collects and uses data, please reference their Privacy Policy on bigmarker.com.

Overview

We understand the importance of protecting your personal information. We are committed to being transparent and fair when we collect and use your personal information and to complying with the data protection laws that apply in the countries where we operate. We have adopted the principles and requirements of the European Union’s General Data Protection Regulation (GDPR) as the basis for its general privacy practices but incorporate other countries’ privacy practices when applicable.

This Notice describes our general privacy practices and applies to the information we collect through Learning Pool or when you communicate with us by email, phone or other means about the services. When you access or use the website, you acknowledge that you have read this Privacy Notice and understand its contents. Your use of this platform is subject to this Privacy Notice as well as Learning Pool’s Privacy Notice and any applicable Terms of Use. Unless stated otherwise, this Notice does not apply to any third-party sites that may link to, or be accessible from, our website.

Personal Information We Collect and How We Collect It

In this notice, the term “personal information” refers to information that identifies a living individual or can be used by itself or in combination with other information to identify a living individual.

FHI 360 is the controller of the data collected and we only collect the personal information we need to provide our services. The limited personal data we collect is your name, email, pronouns, organization, address, phone, network affiliation, emergency contact info, photo/video, and dietary needs. We will also collect your vaccination status, which is considered sensitive data. You do not have to provide your vaccination status, but then you will not be able to attend the event in person.

How We Use and Share Your Personal Information

We only collect and use your personal information when we have a lawful basis for doing so. Our lawful bases are your consent and our legitimate interest in allowing FHI 360 staff to plan our events.

We may share personal information as follows:

- With our employees and affiliates who need the information for the purposes described above;
- With third-party vendors and service providers who provide cloud storage, information technology, and similar services related to this service;
- With governmental or judicial authorities as required or ordered by those authorities or applicable laws or regulations;
- Where we are bound by contract or law to enable a client or business partner to comply with applicable laws.

We do not sell your personal information to any third parties or share it with any third parties for marketing purposes.

To facilitate our global operations, we may transfer, store, or process your personal information within our corporate locations or with service providers based around the world, including in the United States (US). Laws in these countries may differ from each other and from your country of residence. We take appropriate steps to ensure personal information is processed and transferred according to applicable laws, but not all countries are subject to the same data protection laws. When necessary by applicable law, we ensure appropriate safeguards are in place through the use of written agreements with recipients that require them to provide certain protections to your personal information, such as Standard Contractual Clauses adopted by the EU and the United Kingdom (UK). Please contact privacy@fhi360.org for more information regarding these safeguards.

How Long We Keep Your Personal Information

We keep your personal information for as long as we need it to carry out the purpose for which it was collected, or as required by applicable laws and regulations. Vaccination statuses will be deleted within six months of the event.

How We Keep Your Personal Information Safe

We use administrative, organizational, technical and physical safeguards to protect the personal information we collect and process. Our security controls are designed to maintain data confidentiality, integrity and an appropriate level of availability.

If we provide your information to third parties for the purposes listed above, we require that such third parties:

- Comply with applicable data protection laws and principles of this Notice
- Only process the personal information for the purposes permitted in this Notice
- Implement appropriate technical and organizational security measures designed to protect the integrity and confidentiality of your personal information.

Your Rights

If you reside in the EEA or another country that has adopted legislation similar to the GDPR (such as South Africa or the UK), you may have the right to:

- Access or request a copy of the personal information we hold about you
- Obtain or have transferred to another processor a copy of certain personal information in a commonly used, machine-readable form
- Object to or restrict processing of your personal information
- Review your personal information for completeness or accuracy and ask to have your information corrected or completed as applicable
- Have your personal information deleted from our files and data stores in certain circumstances, such as withdrawal of consent or when the data is no longer necessary for the purpose for which it was collected or processed
- Withdraw your consent in situations where our collection and use of your personal information is based solely on your consent.

Data subjects may exercise these rights by contacting FHI 360's Data Privacy Officer at privacy@fhi360.org. We will notify the data subject of action taken on the request within 30 days after receipt (or within 90 days where an extension is warranted by the complexity and volume of requests). As required by law, we may take steps to verify your identity prior to taking any actions with regard to your personal information.

You may also lodge a complaint with the relevant supervisory authority but we ask that you contact us first to try to resolve the issue.

Changes to This Privacy Notice

We may update this Privacy Notice from time to time to reflect changes in our practices or applicable law. When we make these updates, we will change the "Effective Date" above. If there are any material changes in this Privacy Notice, we will post a notice on this website. We encourage you to periodically review this page to make sure you have the most current information on our privacy practices.

How to Contact Us

If you have any questions or concerns about this Privacy Notice, please contact us via email at privacy@fhi360.org or write to us at:

FHI 360

Attn: Legal Department – Data Protection Officer

359 Blackwell Street, Suite 200

Durham, NC 27701